

connect newsletter

Featured Article - Issue 2 - 2017

First 5 Minutes Workplace Health & Safety (WHS) Inspection Services

Are you confident that your workplace complies with WHS requirements? Would your employees know how to act if an incident occurred? Does your workplace have any on-site hazards? How do you prevent or manage these hazards?

An accident causing injury or fatality in the workplace is something that facility managers and staff must take proactive measures to prevent. Dealing with the aftermath is costly, stressful and time-consuming for both your employees and your workplace.

Proactive measures include the undertaking of a site WHS Inspection, facilitating the identification and corresponding rectification of any workplace hazards, ensuring the organisation provides a safe and healthy environment for staff and customers.

It is imperative that workplaces fully adhere to the current legislation for Workplace Health & Safety (WHS)/ Occupational Health & Safety (OH&S). Compliance to the legislation and regulations can be a complex task, requiring extensive knowledge in multiple areas of safety measures and risk mitigation.

We're here to help

First 5 Minutes now offers WHS Inspection Services, helping our clients to ensure full **WHS** compliance for their workplaces. Our qualified First 5 Minutes consultants will identify any hazards and risks, providing recommendations on how to best manage these hazards and risks. Therefore, reducing the risk of injuries and fatalities for all employees.

An inspection is a low cost, yet highly effective solution for evaluating Workplace Health & Safety adherence levels. Our inspections will review multiple elements such as; the Means of Escape, Emergency Signs and Exits, Staff Amenities, Welfare, Housekeeping, Policies for First Aid, Trips and Falls, Hazardous Substances.





First 5 Minutes' Workplace Health & Safety Inspections:

- Are performed by qualified WHS Consultants.
- Are low cost, yet highly effective solutions for evaluating WHS adherence levels at your facility.
- Include an assessment of your workplace's current alignment with the relevant WHS Legislation, Regulations, Australian Standards and Codes of Practice.
- Cover up to 25 WHS aspects in your workplace, identifying any hazards and risks. We will make recommendations on how best to manage these hazards, therefore reducing the risk of injury to all employees.
- Identify any gaps or shortfalls in your existing WHS Plan. We will make recommendations on corrective actions accordingly.
- Take a common sense approach to general observations, to meet performance standards as detailed in the WHS Regulations, Codes of Practice and Building Code of Australia.
- Include a reader-friendly report, outlining the findings of the inspection and the corresponding recommended actions to be taken.

How it works:

Prior to the Inspection

Prior to the inspection of your facility, one of our Consultants will meet with you (or your nominated representative), where we will ask you to familiarise the Consultant with your facility, including your WHS Plan, risk assessments, training records, meeting minutes and any other specific WHS issues.

Inspection Performed

A First 5 Minutes WHS Consultant will perform a full inspection of your facility and your existing WHS Plan and Policies. This inspection will be performed in alignment with best practice guide, Australian Standard AS/NZS 4804: Occupational health and safety management systems - General guidance on principals, systems and supporting techniques.

Exit Interview

The purpose of the exit interview is to communicate the key issues identified during the inspection and to ensure our Consultant has observed and reviewed all relevant information. The exit interview is also an opportunity for you (or your nominated representative) to ask the Consultant questions relating to the Inspection.

A Workplace Safety Inspection can make all the difference to ensuring your facility is a safe environment - helping to protect both your people and property.

To book a WHS Inspection, or for further discussion, [contact the First 5 Minutes Team.](mailto:enquiries@first5minutes.com.au)